

Our Fees for Probate Services



We can offer probate services from basic probate extraction to full estate administration and are equally pleased to tailor a more flexible approach to suit your individual requirements. We are very much aware that each family is unique, and the level of support needed will vary.

To extract the Grant of Probate, our responsibilities will include sending notifications of death to financial institutions; finalising the income tax and capital gains tax position of the deceased at the date of death; reviewing the Will and legacies to ensure validity; identifying the composition of the estate and valuing assets; preparation of the Inheritance Tax return and the papers for the application for the Grant of Probate.

Administration

If desired, we can continue with an administration service which in summary will include:

- Placing statutory notices of death in the London Gazette and relevant local paper.
- Pay the debts of the Estate including any tax liabilities.
- Finalise the Estate tax.
- Pay legacies and transfer the balance to the residuary beneficiaries.
- Prepare Estate accounts.

We offer a no obligation one hour consultation to establish your requirements and determine which level of support is most suitable for your individual circumstances. We also recognise this can change throughout the process and we can adapt our involvement accordingly.

Our fees are based on an hourly rate and time spent approach. By example, below are some case studies and different service levels adopted.

- **Professional guidance** - We are approached by a member of the family appointed as executor to provide support in completing the necessary application forms and Inheritance Tax Accounts. We can answer queries on completing the paperwork and provide professional advice. We are also happy to check any forms prior to submission. Our rates are currently £210 plus VAT per hour.
- **Preparation of the Inheritance Tax Account and extracting the Grant of Representation** - A daughter whose parent has recently died leaving a spouse, is appointed as executor. There

is a valid and non-contested Will. The client requires us to collect all the necessary information to prepare the Inheritance Tax Account, ensuring that all relevant reliefs and exemptions are claimed. We will also prepare the application for Probate and address any queries from HMRC, raised prior to Probate being issued. We offer the same hourly rate and normally costs start at around £2,000 + VAT for a simple estate. The time spent in these circumstances can vary, depending on the size of the estate and the nature of the assets involved. There can be added complexity, for example if the estate involves trusts and gifts/inheritorances prior to death, or unforeseen issues that become apparent at a later stage. The fee will increase with more complex estates.

- **Full Probate and Administration Service** - Expanding on the case study above, we offer a complete administration package, continuing our service after the Grant of Probate is extracted. We will collect in the assets to sell or transfer, ensure that liabilities are settled, and direct the remainder to the deceased's chosen beneficiaries, subject to clearance from HMRC. We will also ensure that any estate income tax returns are completed, and estate accounts prepared as necessary. The time spent on the provision of this service depends on matters raised as above but costs are normally upward of £6,000 + VAT.

We aim to keep our pricing and services transparent so that you can make an informed decision on your choice of probate firm. We will be pleased to talk with you and for more information on our Probate Service, please [contact us](#).